



## APPLICATION FOR TEACHING POSITION

**Application for position/s of:**

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**N.B.:** In order to be taken into consideration, this application must be accompanied by all items listed in the *Additional Information* section.

Personal Details						
Title		Given Name		Surname		
Address						P/Code
Telephone	Home	Mobile		Work		
Email						
VIT Reg No:						
Recent Teaching responsibilities						
Year Level	Subject					
Professional Record						
<ul style="list-style-type: none"> <li>Please list tertiary qualifications</li> <li>Should your application proceed to interview stage, you are asked to bring to interview originals/certified copies of relevant documentation</li> </ul>						
Qualification	Name of Institution		Major Study Discipline		Year Completed	
Teaching Experience (previous 10 years)						
From	To	F/T	P/T	School	Subject/Curriculum	Year Levels

<b>Pastoral Experience (if applicable)</b>			
From	To	Position Held	Description/Experience

<b>Co-curricular Experience (sport/cultural/other if applicable) attach an additional sheet if required</b>			
From	To	Position Held	Description/Experience

<b>Leadership or Administration Experience (if applicable)</b>			
From	To	Position Held	Description/Experience

<b>Other Experiences You Consider Relevant</b>			
From	To	Position Held	Description/Experience

<b>Relevant Major Professional Development Attended in the Past Four Years</b>		
Year	Course/Unit	Description

<b>Professional Associations</b> (Please list your participation in Associations and outside bodies for academic or non-academic achievements)	
Association	Position Held

**Current Employment Details**

Current Employer	
Position Held	
Date of Commencement	
Brief Description of Responsibilities	

**Professional Referees**

Name		Position	
Phone M:	B	Address	
Name		Position	
Phone M:	B	Address	

**Personal Referee**

Name		Position	
Phone M:	B	Address	

**Conditions of employment at Overnewton College**

- All teachers will hold current registration with the Victorian Institute of Teaching (VIT).
- It is expected that all staff will support the Christian ethos of an Anglican school, be IT literate and will be involved in the co-curricular program as required.
- Overnewton College is an equal opportunity employer and enforces non-discrimination and safe working policies. All staff must be aware of and able to work within Occupational Health and Safety and Equal Employment Opportunity Legislation. The College's campuses are smoke free.
- Overnewton College has a zero tolerance for child abuse and is committed to providing child safety, children's wellbeing and protecting children from abuse. Ministerial order 870 requires Overnewton College to implement child safety standards and to accommodate and take the needs of all children (including but not limited to, Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities and children who are vulnerable) into account when creating a child safe environment. All staff must comply with Overnewton College's Child Safe policies and related policies and procedures and taking all reasonable steps to promote the safety of children.

## **Additional Information**

Please attach the following items with your application:

- A statement of your reasons for applying for the position
- A statement of your teaching philosophy and vision
- A statement addressing the key qualities, skills, knowledge and experience listed in the relevant position description/s
- A photocopy/scan of your current VIT registration card (external applicants)
- Any other information you consider relevant to your application

I declare that I do not have a criminal record and I have no outstanding allegations against me in relation to student welfare or safety. I certify that the information in this application is true to the best of my knowledge. I understand that I have a duty to disclose sufficient information to enable a prospective employer to make a properly informed decision about my employment.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Overnewton Anglican Community College complies with the National Privacy regulations. Information about the College Privacy Policy will be sent to applicants.