

Shared position

- **Chaplain, Taylors Lakes Campus, Overnewton College**
- **Vicar, St Luke's Anglican Parish, Taylors Lakes Sydenham**

Commencement date and other conditions will be discussed at interview

Expressions of interest are sought from ordained Anglican priests with a calling to provide the equivalent of full-time ministry in dual settings; a suburban parish and a Years Prep – 9 co-educational Anglican school campus.

An opportunity exists to develop an holistic ministry across both settings, for the mutual benefit of the St Luke's and Overnewton College communities.

General information about Overnewton College and St Luke's Taylors Lakes Sydenham, with links to relevant websites, is available at the end of this position description.

Position: Chaplain, Taylors Lakes Campus, Overnewton College

Currently, two Anglican priests are employed, full-time at Keilor Campus and part-time at Taylors Lakes Campus; the person sought for this role will share ministry at the Taylors Lakes Campus, working with the cross-campus chaplaincy team.

The Christian life of the College

Overnewton Anglican Community College expresses its Christian life in a number of ways. Christian values and faith practices are embodied in the life of the College. This has many dimensions but includes for example:

- expectations regarding student behaviour
- emphasis on cooperation, inclusion and fairness
- regular College prayer and eucharistic worship
- community outreach activities
- policies and practices which are respectful, empowering and promote justice
- supporting faith groups across the College
- open dialogue with students on many levels about matters of a spiritual nature

All students (and staff) attend weekly chapel services of which there are nine across the College: two at each of our two Junior Schools, (Prep-4), one at each Middle School (Yrs 5- 8), one at Canowindra (Yr9) and two at Senior School. The weekly chapel services provide a key avenue for the expression of the College's mission and commitment to its Christian faith and association with the Anglican Church. Annual baptism and confirmation services are offered to the community so that students, staff and parent have the opportunity to make such public declarations.

All students (except in year 12) receive religious education through a formal Religious Studies program. Students from Prep to 9 have one period of Religious Studies each week. Students in Years 10 and 11 have two periods each week where they take a VCE unit in religious studies. Year 12 have

the option of taking Texts and Traditions Units 3 & 4. At Junior School level Religious Studies is often taught by class teachers. At Middle School level it is taught by a range of staff members, who often have a particular interest or commitment to this area of education. Senior School classes are more often taught by staff with some theological background.

The wellbeing of students and their families and staff members is of great importance. Students, class teachers, Heads of Schools, and other specialist staff all have a part to play. School-based Parent Support Teams have parent-to-parent care as one of their purposes. The focus is both on caring for people in difficult times and helping them grow through these experiences.

The Chaplains are key members and leaders within the wellbeing team but it is the particular task of the Chaplains to nurture the Christian life of the College community. Good relations and collaborative ministry with surrounding Anglican parishes, and through them with the churches of other denominations to which many College families belong, are valued by the College.

Just as its students benefit from the ministry of clergy at both campuses, so the College desires to participate where it can in community religious life.

The person sought to share ministry at Taylors Lakes Campus will be

- Ordained as an Anglican priest or preparing for ordination.
- Possibly, but not necessarily, a teacher registered with the Victorian Institute of Teaching
- Able to meaningfully relate faith issues to the experience of young people (P-9) in an educational, worship and pastoral context
- Able to teach, provoke and elicit student responsiveness as questions and experiences of faith are explored, and interdisciplinary links reflected upon.
- Able to work closely and effectively with other chaplains towards continuous development of the spiritual life of the college community
- Able to make and use creative liturgies
- Able to relate to and work cooperatively with staff and other adults of the college community
- Able to offer pastoral support – especially to children and young people and their families; formal counselling or psychological qualifications and/or experience would be valued.
- Willing to be involved in co-curricular activities
- Committed to studies and/or professional development which will build his or her own capacity to minister
- Able to demonstrate proficient Information and Communication Technology skills

Responsibilities

The Taylors Lakes Campus Chaplain is responsible to the Principal through the Head of Taylors Lakes Campus. He or she is a member of the Taylors Lakes Campus Management Team.

WELL-BEING

Develop a supportive pastoral presence within the College community. Offer general counsel primarily for students and staff, and as occasion allows, for families.

WORSHIP

- Plan, lead, preach at and review weekly Chapel services providing age appropriate,

meaningful and engaging worship in each school.

- Work with music and other staff in preparing Chapel services.
- Arrange outside presenters.
- Arrange (and usually preside at) special services e.g. Founders' Service
- Conduct a regular Eucharist.

EDUCATIONAL

- Provide assistance and advice in the development of the Prep – Year 9 Religious Studies curriculum.
- If a registered teacher, the Chaplain may teach Religious Studies.

WIDER CHURCH AND COMMUNITY

- Liaise with the Diocese, Deanery and local Anglican clergy as appropriate.
- Maintain a positive ecumenical stance in relating with local churches (and students from a variety of Christian backgrounds and different faiths).
- Facilitate and coordinate student community outreach activities (fundraising and awareness raising activities).

Conditions of employment at Overnewton College

- All teachers will hold current registration with the Victorian Institute of Teaching (VIT).
- All Education Support Staff will hold a current Working with Children (WWC) Card.
- The Chaplain will maintain a current police check.
- It is expected that all staff will support the Christian ethos of an Anglican school.
- Overnewton College is an equal opportunity employer and enforces non-discrimination and safe working policies. All staff must be aware of and able to work within Occupational Health and Safety and Equal Employment Opportunity Legislation. The College's campuses are smoke free.
- Overnewton College has a zero tolerance for child abuse and is committed to providing child safety, children's wellbeing and protecting children from abuse. Ministerial order 870 requires Overnewton College to implement child safety standards and to accommodate and take the needs of all children (including but not limited to, Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities and children who are vulnerable) into account when creating a child safe environment. All staff must comply with Overnewton College's Child Safe policies and related policies and procedures and taking all reasonable steps to promote the safety of children.

Position:

Vicar, St Luke's Taylors Lakes Sydenham Anglican Parish

The parish was established in 1986, and has been centred in the current church buildings since mid-2011.

A small but active congregation, St Luke's has offered Prayer and Bible Study groups in addition to Sunday services, and has been actively involved in the local community through a partnership with the Taylors Lakes Lions Club. Anglicare provides emergency relief through St Luke's.

The role of the Vicar

According to the Parish Governance Act, the vicar will have a distinct role in the governance and management of the parish and:

- is responsible for the administration of public worship, for the preaching and teaching of the word of God, for the administration of the sacraments, and for its whole mission, pastoral, evangelistic, social, and ecumenical;
- contributes biblical, theological, pastoral, liturgical, educational, evangelistic and ethical insights to the governance and management of the parish;
- works in cooperation with the churchwardens and parish council in ensuring that the governance and management of the parish serves the identity and whole mission of the church;
- exercises a “presidential” role by chairing the parish council, the vestry and statutory parish meetings, or by appointing other fit persons to chair such meetings as provided for by this Act and the parish rules for meetings and officers, and is entitled to exercise a vote at a meeting of the parish council or a vestry (whether chairing the meeting or not), but is not entitled to exercise a vote at statutory parish meetings;
- may make appointments jointly with the churchwardens under the Act; and
- may recommend to the Archbishop persons to be appointed to ministry in the parish as a clerk or as an authorised lay minister.

The Selection Process

A preliminary short list of applicants will be prepared and first-round interviews conducted. Details of employment conditions can be discussed with the interview panel.

How to Apply

Applicants are required to provide a detailed curriculum vitae, including evidence of registration with the Victorian Institute of Teachers (VIT), if applicable, or of a current Working With Children (Employee) card.

- Applications should be emailed to the Overnewton College Head of Human Resources, Mrs. Di Nunan (di.nunan@overnewton.vic.edu.au) by *30 October, 2017*.
- Applications will be acknowledged by email. If acknowledgement of your application has not been received after two working days, please contact the Head of Human Resources, Di Nunan (Phone: 9334 00147).
- In the first instance, further enquiries about this position should be directed to the Head of Human Resources, Di Nunan (Phone: 9334 00147).

Information about Overnewton College

Our Vision: *A community of Learners Embracing the Future*

Our Mission: *Overnewton Anglican Community College strives to be an inclusive learning environment with a strong Christian foundation. We value a respectful environment where students, staff and families, working together, aspire to excellence. Broad educational opportunities prepare students to serve as empowered, thoughtful, community-minded citizens.*

Our Values:

Overnewton's Christian foundation binds and informs our values. All members of the community are encouraged to grow spiritually and explore their faith.

COMMUNITY: We are proud to belong to the Overnewton community, doing our best to contribute positively, within and beyond it. The Overnewton community includes students, staff and families, both past and present. The educational and ethical standards that are promoted have a profound effect in the wider community.

LEARNING: We are all lifelong learners, helping each other in our journey towards greater knowledge, understanding and wisdom.

RESPECT: We respect ourselves, our environment and the people who are part of our past and our present. We acknowledge the right of everyone to equality of opportunity and forgiveness for mistakes.

EXCELLENCE: We strive to excel in our learning, our work, our relationships and our play, making the most of every opportunity we are given.

Information about Overnewton College is available on the College website:

www.overnewton.vic.edu.au.

Information about St Luke's Taylors Lakes Sydenham

Vision: The Parish of St Luke's looks to be relevant to the surrounding community. We see that there are practical, social and cultural needs as well as spiritual ones. We believe spiritual needs can be addressed through providing opportunities to meet more tangible needs. We aim to implant Christ's works and teachings by responding to the needs in our local community.

Mission: To create an environment where the community can encounter and experience the practical love of Jesus Christ.

Information about St Luke's is available on the parish website:

<http://stlukeanglicanchurchtaylorslakes.weebly.com/>