

APPLICATION FOR TEACHING POSITION

**Application for position/s of:**

N.B.: In order to be taken into consideration, this application must be accompanied by all items listed in the *Additional Information* section.

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| **Personal Details** | | | | | | | | | | | | | | | | | | |
| Title |  | | | Given Name | | | | |  | | | | | Surname | |  | | |
| Address | | | |  | | | | | | | | | | | | | P/Code | |
| Telephone | | | | Home | | | | | | | Mobile | | | | | Work | | |
| Email | | | |  | | | | | | | | | | | | | | |
| VIT Reg No: | | | |  | | | | | | | | | | | | | | |
| **Recent Teaching responsibilities** | | | | | | | | | | | | | | | | | | |
| Year Level | | | | Subject | | | | | | | | | | | | | | |
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| **Professional Record**   * Please list tertiary qualifications * Should your application proceed to interview stage, you are asked to bring to interview originals/certified copies of relevant documentation | | | | | | | | | | | | | | | | | | |
| Qualification | | | | | | Name of Institution | | | | | | | Major Study Discipline | | | | Year Completed | |
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| **Teaching Experience (previous 10 years)** | | | | | | | | | | | | | | | | | | |
| From | | To | | F/T | | | | P/T | | School | | | | | Subject/Curriculum | | | Year Levels |
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| **Pastoral Experience (if applicable)** | | | | | | | | | | | | | | | | | | |
| From | | | To | | | Position Held | | | | | | | Description/Experience | | | | | |
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| **Co-curricular Experience (sport/cultural/other if applicable)** attach an additional sheet if required | | | | | | | | | | | | | | | | | | |
| From | | | To | | | Position Held | | | | | | | Description/Experience | | | | | |
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| **Leadership or Administration Experience (if applicable)** | | | | | | | | | | | | | | | | | | |
| From | | | To | | | Position Held | | | | | | | Description/Experience | | | | | |
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| **Other Experiences You Consider Relevant** | | | | | | | | | | | | | | | | | | |
| From | | | To | | | Position Held | | | | | | | Description/Experience | | | | | |
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| **Relevant Major Professional Development Attended in the Past Four Years** | | | | | | | | | | | | | | | | | | |
| Year | | | | | | Course/Unit | | | | | | | Description | | | | | |
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| **Professional Associations**  (Please list your participation in Associations and outside bodies for academic or non-academic achievements) | | | | | | | | | | | | | | | | | | |
| Association | | | | | | | | | | | | Position Held | | | | | | |
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| **Current Employment Details** | | | | | | | | | | | | | | | | | | |
| Current Employer | | | | | | |  | | | | | | | | | | | |
| Position Held | | | | | | |  | | | | | | | | | | | |
| Date of Commencement | | | | | | |  | | | | | | | | | | | |
| Brief Description of Responsibilities | | | | | | |  | | | | | | | | | | | |
| **Professional Referees** | | | | |  | | | | | | |  | | | | | | |
| Name | | | | |  | | | | | | | Position | | |  | | | |
| Phone M: | | | | | B | | | | | | | Address | | |  | | | |
| Name | | | | |  | | | | | | | Position | | |  | | | |
| Phone M: | | | | | B | | | | | | | Address | | |  | | | |
| **Personal Referee** | | | | |  | | | | | | |  | | | | | | |
| Name | | | | |  | | | | | | | Position | | |  | | | |
| Phone M: | | | | | B | | | | | | | Address | | |  | | | |
| **Additional Information** | | | | | | | | | | | | | | | | | | |
| Please attach the following items with your application:   * A statement of your reasons for applying for the position * A statement of your teaching philosophy and vision * A statement addressing the key qualities, skills, knowledge and experience listed in the relevant position description/s * A photocopy/scan of your current VIT registration card (external applicants) * Any other information you consider relevant to your application | | | | | | | | | | | | | | | | | | |
| I declare that I do not have a criminal record and I have no outstanding allegations against me in relation to student welfare or safety. I certify that the information in this application is true to the best of my knowledge. I understand that I have a duty to disclose sufficient information to enable a prospective employer to make a properly informed decision about my employment.  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | |