

APPLICATION FOR TEACHING POSITION

**Application for position/s of:**

N.B.: In order to be taken into consideration, this application must be accompanied by all items listed in the *Additional Information* section.

|  |
| --- |
| **Personal Details**  |
| Title  |   | Given Name  |   | Surname  |   |
| Address  |   | P/Code  |
| Telephone  | Home  | Mobile  | Work  |
| Email  |   |
| VIT Reg No:  |   |
| **Recent Teaching responsibilities**  |
| Year Level  | Subject  |
|   |   |
|  |  |
|   |   |
|   |   |
| **Professional Record** * Please list tertiary qualifications
* Should your application proceed to interview stage, you are asked to bring to interview originals/certified copies of relevant documentation
 |
| Qualification  | Name of Institution  | Major Study Discipline  | Year Completed  |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
| **Teaching Experience (previous 10 years)**  |
| From  | To  | F/T  | P/T  | School  | Subject/Curriculum  | Year Levels  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  **Pastoral Experience (if applicable)**  |
| From  | To  | Position Held  | Description/Experience  |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
| **Co-curricular Experience (sport/cultural/other if applicable)** attach an additional sheet if required |
| From  | To  | Position Held  | Description/Experience  |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
| **Leadership or Administration Experience (if applicable)**  |
| From  | To  | Position Held  | Description/Experience  |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
| **Other Experiences You Consider Relevant**  |
| From  | To  | Position Held  | Description/Experience  |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
| **Relevant Major Professional Development Attended in the Past Four Years**  |
| Year  | Course/Unit  | Description  |
|   |   |   |
|   |   |   |
|   |   |   |
|   |   |   |
| **Professional Associations** (Please list your participation in Associations and outside bodies for academic or non-academic achievements)  |
| Association  | Position Held  |
|   |   |
|   |   |
| **Current Employment Details**  |
| Current Employer  |   |
| Position Held  |   |
| Date of Commencement  |   |
| Brief Description of Responsibilities  |      |
|  **Professional Referees**  |  |  |
| Name  |  | Position  |   |
| Phone M:  | B  | Address  |    |
| Name  |  | Position  |   |
| Phone M:  | B  | Address  |    |
| **Personal Referee**  |  |  |
| Name  |  | Position  |   |
| Phone M:  | B  | Address  |    |
|  **Additional Information**  |
| Please attach the following items with your application: * A statement of your reasons for applying for the position
* A statement of your teaching philosophy and vision
* A statement addressing the key qualities, skills, knowledge and experience listed in the relevant position description/s
* A photocopy/scan of your current VIT registration card (external applicants)
* Any other information you consider relevant to your application
 |
| I declare that I do not have a criminal record and I have no outstanding allegations against me in relation to student welfare or safety. I certify that the information in this application is true to the best of my knowledge. I understand that I have a duty to disclose sufficient information to enable a prospective employer to make a properly informed decision about my employment. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |