
YEAR 10 SUBJECTS

Business Technologies

The effective use of Digital Technologies is vital to the success of any business. This subject will strengthen your knowledge of how computer technologies are used in the business world. It will give you skills in the use of a range of software tools that can be used in a real-life business context. You will then apply that knowledge to a range of business scenarios and situations to develop your problem solving and project management skills. You will develop a solid foundation in the skills and knowledge you need to successfully undertake VCE studies in Applied Computing, such as data collection, spread sheeting and infographics, digital products for marketing, and website design.

Generic skills that are considered across all the subjects in the Digital Technology area include:

- Understand and apply the problem solving methodology
- Project Management – plan and monitor the progress of extended tasks
- File management and backup procedures
- Apply appropriate formats and conventions
- Understand social and ethical responsibilities as users of ICT

Subject specific skills are:

- You will develop an understanding of the use of technologies in the business industry, and the functional role technologies play
- You will learn skills in software relevant to developing business solutions, including spread-sheeting, data analytics, marketing and website development
- You will develop a practical knowledge of computer networking, data and information, and project management
- You will use problem-solving skills to develop appropriate digital business solutions