



Learning Development and Support Teacher Supporting Students with an ASD Diagnosis (Years P – 12)

Ongoing position commencing 25 January, 2023

The successful applicant will work between Canowindra Campus, Taylors Lakes and
 Yirramboi Campus, Keilor: details will be discussed at interview

ABOUT OVERNEWTON COLLEGE

Overnewton Anglican Community College is a co-educational Preparatory to Year 12 College catering for approximately 2,000 students across two campuses located in Keilor and Taylors Lakes.

Overnewton Anglican Community College strives to be an inclusive learning community, providing a respectful environment where students aspire to excellence in a broad range of curricular and co-curricular opportunities. We value our Christian foundation, and the importance of parents as active members of our College family, as we work together, endeavoring to prepare each of our students to be mentally, physically and spiritually ready for life.

Information about Overnewton College is available on the College website: www.overnewton.vic.edu.au

It is expected that all staff will support the Christian ethos of an Anglican school, innately believe that students are at the beginning and centre of all decisions in a school, be IT literate and be willing to participate in our co-curricular program.

Position Description

Position Title	Learning Development and Support Teacher Supporting Students with an ASD Diagnosis (Years P – 12)
Campus	Canowindra Campus, Taylors Lakes and Yirramboi Campus, Keilor
Time Fraction	0.6
Reports to	Head of Learning Development and Support
Position Summary	<p>Expressions of interest are invited from enthusiastic student-centred teachers. We are particularly seeking teachers with post-graduate Special Education (or equivalent) qualifications and highly developed and proven skills in teaching students with particular learning needs, most specifically Autism.</p> <p>The ASD Specialist/Coach will support all staff at the College who work with students with ASD, and in doing so, will assist these students to reach their full potential. The position holder will do this through strong and visionary leadership of ASD education practices, underpinned by exemplary understanding of best practice in this area.</p>
Role Management and Review	In relation to setting goals, managing performance and program accountability, the Head of Learning Development and Support will establish key performance indicators (KPIs) with the Learning Development and Support Teacher, within the first school term of appointment to the position. The incumbent's performance against these goals will be based on the key responsibilities and qualities and skills associated with the position, will be reviewed at least annually.

<p>Key Responsibilities</p>	<ul style="list-style-type: none"> • Observe students with ASD in various school settings - the classroom, specialist and playground - to assist with identifying their learning needs • Observe students who teachers suspect may have ASD and be involved in the process of investigation • Assist with developing strategies to support the students with ASD with their academic, behavioural and social development • Assist staff with the development of each student’s IEP to ensure that goals are written in the SMART format and the relevant strategies are included • Assist with the formulation and implementation of Behaviour Support Plans • Implement and model specific strategies to teachers and Teaching Support Staff (TSS) in the different settings • Develop and acquire resources for staff and students • Manage and organize the resources and distribute them to students when required • Attend Student Support Group (SSG) meetings and other meetings as required • Provide support to parents • Collaborate with the school psychologist and counsellors to facilitate support for students with ASD • Liaise with external therapists and specialists • Assist with the development and implementation of transition programs, including conducting preschool and school visits as required • Develop and implement social competency programs • Provide staff with professional development in the area of ASD • Collaborate with Heads of Schools, Deputy Heads of Schools, Head of LDS, LDS leaders • Promote programs such as the AWETISM Expo and encourage participation • Have an ongoing commitment to and participate in professional development that generates an awareness of current trends and progress in education, which leads to the enhancement of student learning. <p><u>Professionalism and Team Work:</u></p> <ul style="list-style-type: none"> • Maintain positive, professional and supportive interactions with parents, staff and the wider College community • Work as a cooperative member the Learning Development and Support team, ensuring harmonious relationships are maintained and delegated responsibilities are fulfilled. • Support staff with the development of Individual Education Plans and Modified Programs • Support staff with the running and minuting of Student Support Group meetings. • Adhere to teaching and OH&S regulations and policies. • Attend and contribute to staff and faculty meetings and professional learning sessions. • Maintain student staff and parent confidentiality. • Contribute to the co-curricular program of the College as required. <p><u>Additional Responsibilities:</u></p> <ul style="list-style-type: none"> • Reflect and uphold the values of the College at all times and take an active role in the general life of the College. • Undertake supervisory duties as required. • Undertake other professional responsibilities as the College may reasonably require.
<p>Key Qualities</p>	<p>The applicants we are seeking will have the following qualities and abilities:</p> <ul style="list-style-type: none"> • an understanding of ASD and associated learning disabilities • flexibility and empathy for individual student learning needs

	<ul style="list-style-type: none"> • a willingness to liaise with the classroom teacher regarding the learning needs of the student • a level of competence with digital technologies • a willingness to participate in school excursions and camps as necessary • an understanding of record-keeping requirements and a willingness to ensure that all such requirements are met for the student • demonstrated understanding of the importance of confidentiality and a professional approach to the role • Enthusiasm for the ethos of the College, and a sense of excitement about learning for themselves as well as for their students. • Strong understanding and appreciation of the social, relational, attitudinal, physical and cognitive development of students at relevant year levels. • Collaborative and proactive approaches to handling day to day matters. • Details of the above expectations, as pertaining to this particular position, will be discussed at interview.
Relevant Skills, Knowledge and Experience	<ul style="list-style-type: none"> • Previous experience teaching and supporting students with an ASD diagnosis
Qualifications	<ul style="list-style-type: none"> • VIT Registration is essential. • Further educational qualifications, particularly in Special Education, will be highly regarded.
Conditions of Employment	<ul style="list-style-type: none"> • All teachers will hold current registration with the Victorian Institute of Teaching (VIT). • Overnewton College is an equal opportunity employer and enforces non-discrimination and safe working policies. All staff must be aware of, and be able to work within, Occupational Health and Safety and Equal Employment Opportunity Legislation. • Overnewton College's campuses are smoke free. • Overnewton College has a zero tolerance for child abuse and is committed to providing child safety, children's wellbeing and protecting children from abuse. Ministerial Order 870 requires Overnewton College to implement child safety standards and to accommodate and take the needs of all children (including but not limited to, Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities and children who are vulnerable) into account when creating a Child Safe environment. All staff must comply with Overnewton College's Child Safe policies and related policies and procedures and taking all reasonable steps to promote the safety of children.
Application Process	<p>All applicants are required to complete the appropriate application form. Applications for teaching positions which do not include evidence of registration or evidence of an application for registration with the Victorian Institute of Teachers (VIT) will not be considered.</p> <p>Written applications addressing the key responsibilities and key qualities should be emailed to humanresources@overnewton.vic.edu.au.</p> <p>Applications will be acknowledged by email. If acknowledgement of your application has not been received after two working days, please contact Natalie Dedman (Ph: 9334 0115).</p> <p>In the first instance, further enquiries about this position should be directed to the Head of Human Resources, Di Nunan (Ph: 9334 0147).</p>
Selection Process	<p>A preliminary short list of applicants will be prepared and first round interviews conducted by a panel. Details of employment conditions can be discussed with the Principal or delegate at final interview.</p>

CLOSING DATE FOR APPLICATIONS: 19 August, 2022

Overnewton Anglican Community College	
Vision	A community of Learners Embracing the Future
Mission	Overnewton Anglican Community College strives to be an inclusive learning environment with a strong Christian foundation. We value a respectful environment where students, staff and families, working together, aspire to excellence. Broad educational opportunities prepare students to serve as empowered, thoughtful, community-minded citizens.
Values	<p>Overnewton's Christian foundation binds and informs our values. All members of the community are encouraged to grow spiritually and explore their faith.</p> <p>COMMUNITY: We are proud to belong to the Overnewton community, doing our best to contribute positively, within and beyond it. The Overnewton community includes students, staff and families, both past and present. The educational and ethical standards that are promoted have a profound effect in the wider community.</p> <p>LEARNING: We are all lifelong learners, helping each other in our journey towards greater knowledge, understanding and wisdom.</p> <p>RESPECT: We respect ourselves, our environment and the people who are part of our past and our present. We acknowledge the right of everyone to equality of opportunity and forgiveness for mistakes.</p> <p>EXCELLENCE: We strive to excel in our learning, our work, our relationships and our play, making the most of every opportunity we are given.</p>
Website	Information about Overnewton College is available on the College website: www.overnewton.vic.edu.au .