



OVERNEWTON
ANGLICAN COMMUNITY COLLEGE



Appointment of

**Teacher of English &
Humanities Years 7-12**



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College Overview

Founded in 1987, Overnewton Anglican Community College is a co-educational Preparatory to Year 12 College catering for 2,100 students across two campuses, located in Taylors Lakes and Keilor. Overnewton strives to be an inclusive learning community, providing a respectful environment where all students can aspire to excellence in a broad range of curricular and co-curricular programs. We value our Christian foundation, and the importance of parents as active members of our College, working in partnership to prepare our students to be mentally, physically and spiritually ready for life.

All staff participate fully in the life of Overnewton, including being supportive of our Christian ethos and contributing to the breadth and depth of our student and staff programs. Joining Overnewton as an employee means being part of a motivated, caring and professional community, innately believing that students are at the centre of all that we do. The College is a nurturing, passionate and inspiring environment where our engaging programs, progressive pedagogy and excellent pastoral structures ensure that every child and young person can feel a sense of connectedness, purpose and pride.

Four schools, two campuses, one college

The College is organised into four sub-schools;

Canowindra Campus (Taylors Lakes)

Junior School (Prep – Year 4)
Year 9

Yirramboi Campus (Keilor)

Middle School (Years 5 – 8)
Senior School (Years 10 – 12)

Each School has its own Head of School and leadership team, and is functionally self-contained. This structure offers the intimacy of a small-school community, whilst being supported by our large campus facilities and resources.

Our Mission

Overnewton Anglican Community College strives to be an inclusive learning community with a strong Christian foundation. We value a respectful environment where students, staff and families, working together aspire to excellence. Broad educational opportunities prepare students to serve as empowered, thoughtful, community-minded citizens.

Our Values

Our Christian Foundation binds and informs our values. All members of the community are encouraged to grow spiritually and explore their faith. Our College values are;

1. Community

We are proud to belong to the Overnewton community, doing our best to contribute positively, within and beyond it. The Overnewton community includes students, staff and families, both past and present. The educational and ethical standards that are promoted have a profound effect on the wider community.

2. Respect

We respect ourselves, our environment and the people who are part of our past and our present. We acknowledge the right of everyone to equality of opportunity and forgiveness for mistakes.

3. Learning

We are lifelong learners, helping each other in our journey towards greater knowledge, understanding and wisdom.

4. Excellence



We strive to excel in our learning, our work, our relationships and our play; making the most of every opportunity we are given.

Proudly Anglican

Our Christian foundation informs and strengthens our contemporary practice and Anglican identity. The College has a Chaplain and every child attends Chapel regularly. Christian festivals are celebrated, Christian values are promoted and active faith is encouraged. Religious Studies is taught from Prep to Year 11. We are an open and safe place for children and staff of all faiths, and no faith, and welcome their contribution to our spiritual life.



Strong academic outcomes

We provide a wide range of VCE subject choices, including the Vocational Major, as well as excellent student support services. We are proud of our open enrolment policy, welcoming students from a wide variety of backgrounds and knowing that every student is an individual, with their own learning needs. We strive for outstanding outcomes for every student and our consistently strong VCE and NAPLAN results are evidence of the strength of our programs to promote personal excellence for all.

Parental involvement

Recognising that education is a partnership, the College seeks high parental engagement and each family currently contributes 12 hours of service to the College per term. There are many parent working groups helping in areas such as classroom assistance, gardening, yard duty, administrative support, catering, canteens and the annual fair. There are also regular working bees at each campus. The parental involvement is a key to the success of a student's experience in the College. Students attend the College knowing they have the complete support and commitment of their parents behind them.



Child Protection Statement

Overnewton College has a zero tolerance for child abuse and is committed to providing child safety, children's well-being and protecting children from abuse.

Ministerial order 870 requires Overnewton College to implement child safety standards and to accommodate and take the needs of all children (including but not limited to, Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities and children who are vulnerable) into account when creating a child safe environment.

All staff must comply with Overnewton College's Child Safe policies and related policies and procedures and taking all reasonable steps to promote the safety of children.



Position Overview

Position Title	Teacher of English & Humanities: Years 7-12
Campus:	Yirramboi Campus
Reports to:	Head of Faculty – English Years 7-12 Head of Faculty – Humanities Years 7-12
Time Fraction:	Full-time
Tenure:	Ongoing
Effective date:	Immediate start/negotiated commencement

Position Summary

The applicant we are seeking will be a passionate educator, within the English and Humanities faculty. The ability to teach subjects at a VCE level will be highly regarded.

Position Relationships

- Principal
- Head of Senior School
- Head of Middle School
- Head of Faculty – English Years 7-12
- Head of Faculty – Humanities Years 7- 12
- Head of Learning Senior School
- Head of Learning Middle School
- Senior School and Middle School Level Leaders relevant to the subjects undertaken
- VCE Coordinator
- Learning Development and Support Coordinators relevant to the position
- Senior School and Middle School Academic Staff
- Senior School and Middle School Administrative Staff

Key Responsibilities

The Teacher of English & Humanities responsibilities include but are not limited to:

- Plan, prepare and teach programs to achieve specific student outcomes.
- Collaborate with colleagues to engage in critical reflection and inquiry in order to improve knowledge and skills to effectively engage students and improve their learning.
- Provide effective pastoral care to students as a subject teacher and/or Mentor.
- Carry out any other duties as required by the relevant Heads of School, Deputy Heads of School, Heads of Faculty, Deputy Principal or Principal.



Key Selection Criteria

Teachers will be expected to have:

- Enthusiasm for the ethos of the College, and a sense of excitement about learning for themselves as well as for their students.
- Detailed knowledge of Australian Curriculum and VCE requirements as relevant to the position.
- Demonstrated expertise in teaching at relevant levels.
- Well-developed classroom management and communication skills, combined with an ability to engage students.
- Strong understanding and appreciation of the social, relational, attitudinal, physical and cognitive development of students of the relevant age-groups.
- Skills in negotiating the curriculum, managing group work and catering for a wide range of interests, learning styles and abilities.
- An ability to incorporate information and communication technologies as an integral part of curriculum.
- Strong interpersonal skills and capacity to develop and sustain productive relationships with students, colleagues and parents.
- Capacity to use analytical skills to contribute to educational outcomes.
- Support for and capacity to develop and maintain a positive tone and a classroom culture based on ethical professional and personal behaviours and College Values.
- Ongoing commitment to professional learning in the current theories and methodologies in academic performance and student well-being.
- Collaborative and proactive approaches to handling day to day matters.

Willingness to contribute to Assemblies and Chapel Services

Relevant Skills, Knowledge and Experiences

- Suitable teaching qualifications and relevant VCE experience.
- Postgraduate qualifications, preferably at the Masters level will be highly regarded.
- A sound knowledge of, or experience in a comparable independent school setting will be highly regarded.

Conditions of Employment

- All teachers will hold current registration with the Victorian Institute of Teaching (VIT).
- All education support staff will have a current Working with Children's Card (Employee).
- It is expected that all staff will support the Christian ethos of the College.
- Overnewton College is an equal opportunity employer and enforces nondiscrimination and safe working policies. All staff must be aware of and able to work within Occupational Health and Safety and Equal Employment Opportunity Legislation. The College's campuses are smoke free.
- Overnewton College has a zero tolerance for child abuse and is committed to providing child safety, children's well-being and protecting children from abuse. Ministerial order 870 requires Overnewton College to implement child safety standards and to accommodate and take the needs of all children (including but not limited to, Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities and children who are vulnerable) into account when creating a child safe environment. All staff must comply with Overnewton College's Child Safe policies and related policies and procedures and taking all reasonable steps to promote the safety of children.





Application and Selection Process

Application Process

Written applications should be emailed to humanresources@overnewton.vic.edu.au and should include:

- A brief cover letter of no more than one page;
- A CV, of no more than 5 pages, documenting all qualifications plus key responsibilities and achievements in previous roles;
- A candidate statement, of no more than 2 pages, which summarises your educational philosophy and experience relevant to the key responsibilities of the role;
- The contact details of three referees, one of whom should be your current line manager.

Note that referees will not be contacted without your prior consent.

Selection Process

A preliminary short list of applicants will be prepared, and first round interviews conducted by a panel. Final appointments are made by the Principal or delegate.

Details of employment conditions can be discussed with the Principal or delegate at final interview.

Applications will be processed upon receipt.

