
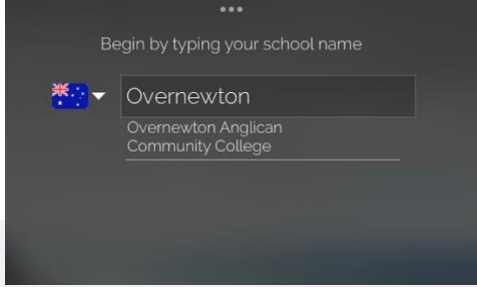
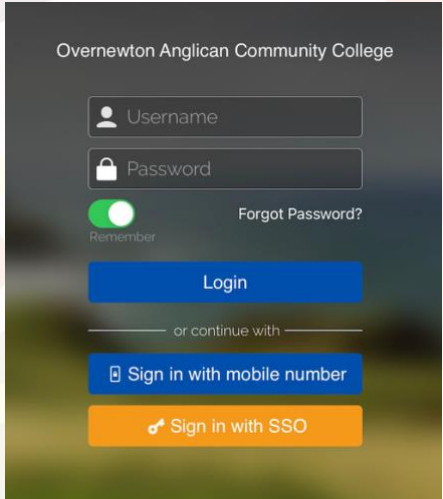


Logging in to Compass

| ACCESSING COMPASS VIA WEB BROWSER | ACCESSING COMPASS VIA MOBILE APP |
|---|---|
| <p>1. Click the orange button labelled Sign in with SSO to sign into Compass.</p>  | <p>1. Type 'Overnewton' into search box 2. Select 'Overnewton Anglican Community College' from the dropdown menu</p>  |
| | <p>3. Click the orange button labelled Sign in with SSO to sign into Compass.</p>  |



2. At the **Sign in** prompt type in your parentID@overnewton.vic.edu.au and click **Next**. Type in your password when requested, and click **Sign in**.

NOTE: You must type in the full email address.

3. The College recommends that you click **Yes** when prompted to 'Stay signed in?'

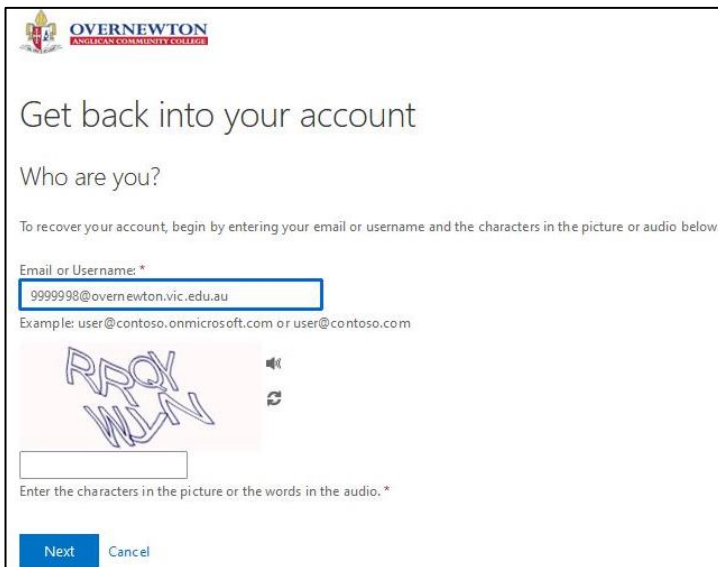
If you have issues with your account or password please consult the **Forgot Compass Password** section below, or send an email to compass.support@overnewton.vic.edu.au and one of our support staff will assist you.

Forgot Compass Password

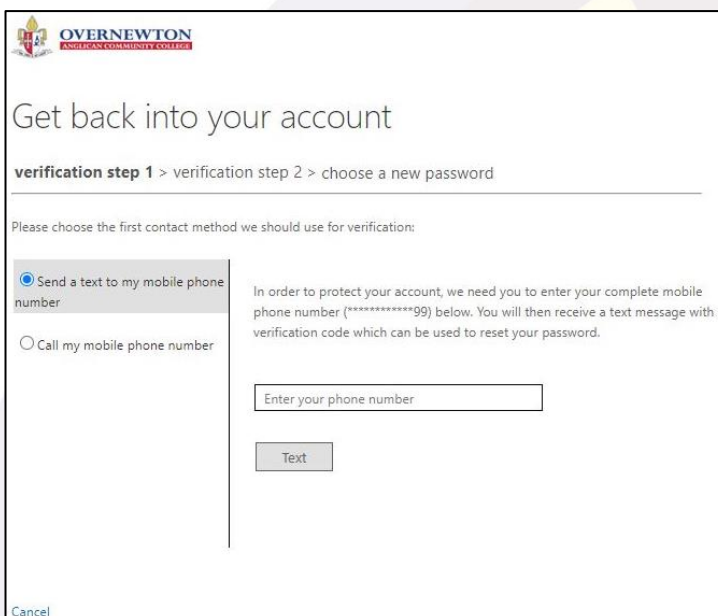
1. Click the **Forgot my password** link when you arrive at the *Enter Password* prompt.

2. At the *Get back into your account* prompt please:

- Confirm that your email (ParentID@overnewton.vic.edu.au) is correct.
- Complete the Captcha by entering the characters in the picture.
- Click the **Next** button to proceed.

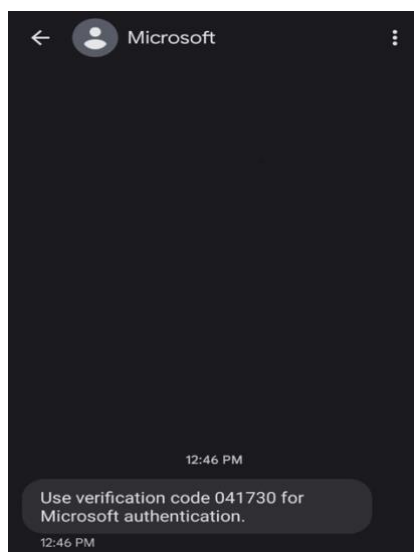


3. At the next prompt please enter your mobile phone number and click **Text**.



Note: If the last 2 digits appear incorrect, or you have not provided the College with your mobile number, then you will need to contact compass.support@overnewton.vic.edu.au to reset your password.

4. You will receive a text message containing an authentication code.



5. Type that authentication code into the prompt and click **Next**.

6. You will be prompted to *Enter a new password* of your choosing. Please enter and confirm your new password and click **Finish**.

Recommendations for a secure password are as follows:

- 8 characters minimum
- At least 1 capital letter
- At least 1 lower case letter
- At least 1 number
- At least 1 symbol
- Does not include your name, address, or other personal information

7. You should see a screen that says **Your password has been reset**. You can now log in to Compass using the instructions at the start of this guide.

If experiencing any difficulties, please send an email to compass.support@overnewton.vic.edu.au and one of our support staff will assist you.